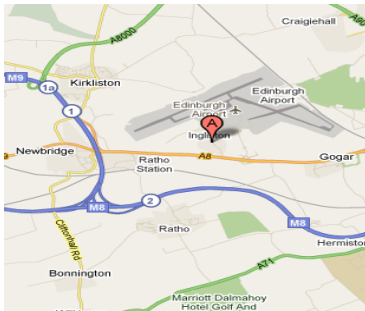




1. **OFFICIALS NOT ALREADY NOMINATED OR CHANGED:**

motorsport UK Steward	Roy Brader
Chief Marshal	Stewart Paton
Deputy Communications Officer	Craig Webster
Stage Commander	Wilma Davidson
Deputy Stage Commander	Aaron Ferguson

2. **VENUE:** The venue is the Royal Highland Centre, Ingliston (Post Code EH28 8NB).



From the A8 follow the signposts for Edinburgh Airport then follow signs for the Royal Highland Centre. Follow the arrowed route to the service area in the North Car Park.

Noise and Scrutineering will take place in the Service Area as per attached map. (process cards & numbers to be collected at Noise)

No vehicle access or parking within the venue allowed.

Access to Rally HQ/documentation via the pedestrian gate only

3. **SCRUTINEERING:** Scrutineering and Noise check will be carried out in the service area as per attached map. Friday Scrutineering & Signing-on commences at **4pm** and ends at **6.45pm**. Those who wish to be scrutineered on Friday, contact Willie Greig on 07703 436023 to arrange a suitable time. Saturday Scrutineering & Signing-on will commence at **7am** and end at **8.30am**. Prior to Scrutineering please collect your process card and competition numbers from Noise Check. Numbers must be attached to your car prior to attending Scrutineering. A sponsor's door plate will also be supplied, please affix above the competition numbers. Please attend the Noise check and Scrutineering prior to signing on.
4. **SIGNING-ON:** To reduce delays at signing-on please provide the Entries Secretary entries@dunfermlinecarclub.co.uk with as much missing/new 'entry form' information as possible. Documentation/signing-on will be in the downstairs of the Highland Hall. Please use the North Gate Pedestrian Access between Service Area and the venue. On completion of the signing on process you will receive your Road Book. Time cards will be issued at Competitors Safety Briefing in the Highland Hall at **8.30am**. During documentation, you will be able to join Dunfermline Car Club or sign-up for the Cobble Shop Scottish Tarmac Rally Championship, North of England Rally Championship and the Borders Challenge.
5. **WALKING THE ROUTE:** Any competitor wishing to 'walk the route' can do so, but must be clear of the stage before **8.30 am**. This can be done with on foot or bicycle.
6. **ROUTE:** Total mileage for the event is approximately **46** miles comprising of **8** stages which may contain Yumps - be prepared! Due to the proximity of junctions, single advanced arrows will not be used and direction changes will only be indicated by twin arrows at the junction.
7. **SERVICE AREA:** Servicing will be in the North Car Park just outside the grounds, follow the arrows. Another event is taking place within the venue, so please follow the 'orange' arrows, and print off the attached Competitors/Service pass, write on Entry number and display on dash board of all vehicles. Failure to display may result in being charged car park entry. Service Area is an uncovered area so please bring suitable cover in case of bad weather, and servicing must take place on a waterproof tarpaulin. To avoid congestion please park sensibly to allow every competitor sufficient space. You must keep your speed around the service area to **10mph. Failure to comply may lead to DISQUALIFICATION.** All Scooters, Quads and Motorbikes are banned from use. A bin-bag will be provided, please use it and take away your rubbish. No competitor vehicular access to the venue, except competing rally cars accessing rally routes. ALL vehicles MUST be parked in service/parking area.

8. **FACILITIES:** A Catering Van will be positioned adjacent to the pedestrian gate and will provide refreshments from early Saturday morning. The toilet block is situated next to the pedestrian North Gate. Overnight camping is not permitted within the venue, but is allowed in the Service Area. A Camping Permit will be required, so please provide details of vehicle/caravan/motorhome to the entry secretary prior to arrival at the venue. **The venue & North Car Park/Service Area, will be locked overnight from 7pm Friday evening and will open at 6.30 am on Saturday morning. There will be limited access to the service area between 7pm and 9.30 pm Friday evening and will remain locked thereafter until 6.30 Saturday morning.** Only 'in-stage' Officials vehicles allowed access to the venue, all other vehicles **MUST** be parked within the Service Area, so please park prettily and considerately.
9. **DOGS:** Dogs are permitted in the venue, but must be kept on a short lead at all times, and any 'deposits' must be picked up immediately and disposed of correctly. The Car Park/Service Area offers no shade so please be aware of this if dogs are left unattended in the car.
10. **VENUE & GRASS DAMAGE:** You will be responsible for any damage incurred within the venue and service area, whether caused by vehicles or equipment, so be warned! To prevent grass damage in the stages, we will be using cones, bales and water filled barriers to protect sensitive areas, these can cause damage to cars please do not strike them as penalties will be applied, and an extra charge for grass repair may also be applied.
11. **FUEL:** A designated refuel zone will not be in operation at this event. Re-fuelling within the Service Area will only be allowed while no other person is working on the competing car and in accordance with the Service Area Risk Management guidelines as attached.
12. **TYRES:** There will be 2 tyre suppliers at the event, Wheels Around (Ronnie Thom) 07711 577148 and AW Motorsport (Andrew Wood) 07971 242401. Please contact your preferred supplier prior to the event to ensure availability.
13. **COMPETITOR'S SAFETY BRIEFING:** There will be a briefing at **8.30am** on the day to cover important points. This will also be notified on the official notice board. Both members of each competing crew **MUST** attend this Competitors Safety Briefing. Timecards will be distributed at this briefing. Failure to attend will mean no timecards and could incur a 10-minute penalty.
14. **START TIME:** Due time for Arrival at MTC 1 will be notified on the official notice board. Estimated at **08.57**.
15. **PENALTIES:** All penalties will be applied in accordance with Chart 32.2 of the 2019 Motorsport UK Yearbook and as detailed in Paragraphs 26 & 27 of the Supplementary Regulations.
16. **RESULTS:** A results service will be in operation throughout the day with interim results being posted within the Highland Hall. They will also be available online at www.scotresults.co.uk
17. **RALLY HQ:** Rally HQ is within the Highland Hall, competitors' please contact the CLO (Gerry McCafferty) in the first instance should a visit be required, and he shall assist.
18. **AWARDS & PRIZE GIVING:** Awards will be presented in main foyer of the Highland Hall as soon as the results are declared final, please ensure that if you have won an award, you or a representative will attend the presentation to receive the award (Awards supplied by John Young Signs).
19. **POINTS TO REMEMBER:**
 - ❖ The only work permitted between a Special Stage Arrival Control and the Special Stage Start Control is unassisted cleaning of lamp glasses, windscreens, windows, identification markings and vehicle registration numbers.
 - ❖ If you get a puncture, you **MUST** stop, make repairs, before continuing. This is a venue rule, and the venue will charge a competitor for any damage caused from driving on an exposed wheel rim.
 - ❖ A recovery vehicle will be available at the end of each pair of stages to recover damaged cars.
 - ❖ No Spectators are allowed at the venue, only competing crews, service crews and marshals.

THANK YOU FOR YOUR CO-OPERATION. WE HOPE YOU ENJOY A GOOD DAY OF MOTOR SPORT; IF YOU DO, PLEASE TELL US, AS IT WILL MAKE OUR WORK EVEN MORE WORTHWHILE. IF YOU DON'T, PLEASE STILL TELL US AND HOPE WE CAN SOLVE IT FOR NEXT YEAR.